

# GREENWOOD SELECTMEN'S MEETING MINUTES

February 20, 2024

5:00 pm

**Item 1:** Call Meeting to Order - Chair Chapman called the meeting to order at 5:00 pm.

Roll Call: Chair Amy Chapman, Selectman Norman A. Milliard, Selectman Robert Oickle, Ken Cole, Fire Chief and Kim Sparks, Town Manager.

**Item 2:** Pledge of Allegiance

**Item 3:** Review and approve:

**Expenditure Warrant # 34 - \$ 160,314.74**, Covering period Feb. 7 – Feb. 12, 2024  
**Includes Voucher 920 payable to MSAD 44, \$ 104,976.00**

**Expenditure Warrant # 35 - \$ 22,295.37**, Covering period Feb. 13 – Feb. 20, 2024

The Board reviewed Warrant # 34 and Warrant # 35.

Selectman Milliard motioned and Selectman Oickle seconded to approve Warrant # 34 and Warrant # 35 as read. Vote: 3-0. Warrants are approved.

**Item 4:** Review and approve minutes of February 6, 2024

The Board reviewed the minutes of February 6, 2024.

Selectman Oickle motioned and Selectman Milliard seconded to approve the minutes as read. Vote: 3-0. Minutes are approved.

**Item 5:** Comments from the Public - No comment.

A. Selectmen contacted outside of meeting – No contact.

**Item 6:** Discuss ACO opening

Kim explained that they didn't receive any more applications for our ACO opening. She explained that they had run the help wanted ad for three weeks in the Bethel Citizen, Rumford Times, and Advertiser Democrat. Chair Chapman asked the Board if they wanted to run the ad again. Selectman Oickle asked who was helping us now. Kim explained that Robert Larabee is on-call for emergencies only. Kim stated that she would reach out to our neighboring ACO's to see if there was any interest in helping us. Chair Chapman asked if the person had to be trained. Kim explained that State requires that the person complete the training within 6 months of the appointment. Kim stated that she was concerned with the one applicant not having their dog registered with the Town. Selectman Milliard stated that he agreed that this person would be required to enforce something that they aren't following themselves. Chair Chapman suggested that we continue to work with Mr. Larrabee and have him handle emergencies for us. Selectman Oickle asked if there was a possibility to work with the County on a regional approach. Kim stated that they might be once they have hired a new Administrator.

**Item 7:** Review and sign Tree Growth Penalty for Daniel Cummings, R13-014

Kim explained that Mr. Cummings had sold a portion of his land to a relative, Jason Billings and didn't pay a penalty to remove this from Tree Growth. Chair Chapman asked how much land is required to be in the Tree Growth Program. Kim answered that 10 acres needed to be in the program and that Mr. Billings is just shy of that amount that would be needed to keep it in the program.

The Board reviewed and signed the Supplemental Tree Growth Penalty form. Kim will send this to Mr. Cummings.

**Item 8:** Discuss complaints about a Greenwood Licensed Kennel

Kim explained that she had received several emails over the weekend asking if the Town could cancel a Kennel License issued to a Greenwood resident. Kim explained that the person had purchased a puppy from this kennel and it was found to have severe health issues. Kim explained that she contacted the State Animal Welfare and found that unless the Town has an ordinance that would prevent the Town from issuing kennel licenses the Town has no reason to not issue the license.

Selectman Milliard asked if someone comes to the Town Office to ask for a Kennel License there are no guidelines or rules and regulations. Kim stated that there are none with the Town but there are with the State. Selectman Oickle asked if there was a State inspection. Kim stated that the State inspection was done in October of 2023. Selectman Milliard asked how long has this person had a kennel license. Kim stated that she would say about 10 years. Selectman Milliard stated that even if we went down the road with an ordinance, we would have no enforcement capability.

Chair Chapman stated that she had read the emails and posts on Facebook and was truly saddened to hear about all of the many health issues with these puppies. Kim stated that there have been complaints in the past but thought that things were worked out between the buyer and the kennel owner. Kim stated that she received a call this morning from a FEMA employee who was in the neighborhood across from this kennel and was calling to file complaint that he could hear dogs barking, fighting, and crying. Kim stated that he was also calling Animal Welfare to file a complaint.

Selectman Oickle asked what the Town could do. Kim stated that she spoke with Animal Welfare and was told that they were at the Kennel last Thursday and there again today in response with all of the complaints. Kim stated that she will keep in contact with Animal Welfare and continue to pass along any complaints to them. Selectman Oickle asked if the Town could not issue Kennel licenses. Kim stated that Town has no ordinances that would prevent kennel licenses from being issued unless the State contacted them that someone was no longer allowed to have a kennel license per a court order. Selectman Oickle stated that if the Town continues to pass along the complaints to the State, these complaints will be adding up, and hopefully will result in changes.

**Item 9:** Review amended Fire Dept. Ordinance

Kim stated that this is has a few house keeping items that our Attorney updated. Chief Cole stated that he did review the updates with Kim and agrees that everything looks in order. Chief Cole stated that he feels that a lot of this is just clarifying it and has no

issues with these minor changes. Chair Chapman asked if this would be going to Town Meeting. Kim answered yes. The Board agreed that the changes were needed and asked Kim to put this on the Annual Town Meeting Warrant.

**Item 10:** Review draft Public Safety Impact Fee Ordinance

Kim explained that Chief Cole had asked that we find an Impact Ordinance for the Fire Department. Kim explained that this was the only one that she had found for Fire and EMS and she is still waiting to get a copy of of the Appendix A from the Town of Eliot. Selectman Oickle asked how would they determine the price of the building. Kim stated that Eliot added the question on their building permit as to what the cost was to build the project and based the fee on that. Kim explained that \$ 100,000 would be deducted from that cost and then the fee would be \$5.00 per \$ 1000.00 of value or what ever rate the Board of Selectmen wanted. The Board agreed to send this to our Attorney for review.

**Item 11:** Discussion with Chief Cole regarding estimates from Bancroft

Chief Cole gave the Board a preliminary budget proposal from Bancroft Contracting Corporation. Chief Cole stated that the estimated budget number to build a new fire station in Greenwood City was \$ 2,918,605.00. Chief Cole stated that this is a very preliminary number, that this is not a bid but just a number to give us an idea at what we are looking at. Ken asked if the Town would consider having the Town's Highway Department do the site work as they did for the Town Office. Chair Chapman stated that could be considered. Chief Cole stated that there definitely needs to be some fine tuning of these numbers as when he got estimates for the materials it was around \$ 290,000 and this is at \$ 605,000. Chair Chapman asked if this was based on the same design. Chief Cole stated both estimates used the same design so he would need to check on that number. Selectman Milliard stated that this was a good starting point. Chief Cole stated that he would like a discussion with our Budget Committee to see if we need to build this in stages as it will depend if we are able to get any grant monies towards a new station.

**Item 12:** Discuss dedication of Annual Report

Kim stated that it was that time of year again and asked the Board to start thinking about who to dedicate the Annual Report to. Kim also asked the Board if anyone had any pictures that they would like in the Report.

**Item 13:** Comments from the Public - None

**Item 14:** Meetings and Events

Feb. 27<sup>th</sup> – Budget Meeting, 5:30pm GTO  
Mar. 4<sup>th</sup> – Planning Board Meeting, 5:30pm GTO  
Mar. 5<sup>th</sup> – Presidential Primary, 8am to 8pm  
Mar. 12<sup>th</sup> – Selectmen Meeting, 5:00 pm GTO  
Mar. 26<sup>th</sup> – Selectmen Meeting, 5:00 pm GTO

**Item 15:** Adjourn -Having no further business, Selectman Oickle motioned and Selectman Milliard seconded to adjourn the meeting at 5:55 pm. Vote: 3-0. Meeting is adjourned.